आवासन एवं शहरी कार्य मंत्रालय
(सचिवालय)
Ministry of Housing & Urban Affairs
(Secretariat)

वार्षिक प्रशिक्षण कैलेंडर 2018-19
Annual Training Calendar 2018-19

मई 2018
May   2018

संकलन

Prepared by:

प्रशासन-V अनुभाग

Administration-V Section

आवासन एवं शहरी कार्य मंत्रालय Ministry of Housing & Urban Affairs

(http://mohua.gov.in)

PREFACE

The Department of Personnel and Training has formulated the National Training Policy, 2012 and issued guidelines for implementation of the Policy by each Ministry/Department. The National Training Policy is based on the fundamental principle that there must be training for all civil servants both at the time of their joining as well as periodically in the course of their careers, so that their efficiency is improved and they are far more responsive to the needs of the citizens.

In pursuance to DoP&T guidelines on National Training Policy, "Annual Training Calendar 2018-19" of Ministry of Housing and Urban Affairs (Secretariat) has been prepared encompassing the training needs of all grades of officials/ officers which, inter alia, provides for nomination of officials for training programmes being conducted by ISTM and other training institutes, induction training to new entrants as well as conducting in-house training courses.

I appreciate the efforts made by the Administration Wing of the Ministry in preparation of this Training Calendar. I am confident that this will go a long way in enhancing the competency of the officers and staff of the Ministry.

I hope that all officers/officials of the Ministry will find it useful and actively participate in training programmes and workshops.

(Durga Shanker Mishra)
Secretary
Ministry of Housing & Urban Affairs

New Delhi,
May, 2018

Annual Training Calendar 2018-19

1. Background:

1.1 The National Training Policy was issued by Department of Personnel and Training (DOPT) in April 1996 for the development of human resources of the Government. With the liberalisation of economy, economic development, devolution of funds and functions to Panchayat and Urban Local Body level, enhanced transparency, globalisation etc have thrown up challenging environment for civil servants at all levels. Hence the need for a revised National Training Policy arose. Accordingly, a Review Committee on National Training Policy was constituted. Based on the recommendations of the Review Committee, National Training Policy 2012 has been finalized by Department of Personnel & Training. The salient features of the Policy are as under:

2. Competency Framework:

2.1 There is increasing recognition that the individual in an organization is a key resource; not a cost.

2.2 Group B and C employees are receiving sporadic training. With the creation of third tier of governance, training of functionaries of Municipal bodies has become a critical concern.

2.3 For transforming civil service, it is imperative to move to a Strategic Human Resource Management (SHRM) system.

2.4 Competencies encompass knowledge, skills and behaviour required for effective performance of functions by an individual.

2.5 Competencies are broadly divided into core skills and professional skills.

2.6 Core skills are proficiency in leadership, financial management, people management, IT, communication etc.

2.7   Professional skills are specialised skills such as building roads, irrigation projects, civil aviation, medical care etc.

2.8   Fundamental principle of competency framework is that each job should be performed by a person who has the required competencies for that job.

2.9   Training intervention is essential to develop a professional, impartial and efficient civil service that is responsive to the needs of citizens. In doing so, care should be taken to inculcate proper ethics, commitment to work and empathy for the vulnerable sections of society.

2.10   Training has to ensure that civil servants have requisite knowledge, skills and attitude to effectively perform functions entrusted to them

3. Action on the part of Ministries/ Departments/ Organisations:

3.1   To equip civil servants with the competencies for their current or future jobs. Such training will be imparted

    a)   at the time of their entry into service and at appropriate intervals.

    b)   such training should be given from lowest level to the highest level functionaries.

    c)   Training should not be restricted to mandatory points in the career of an employee. It should be available to meet needs as they arise through a mix of conventional course, distance and e-learning.

    d)   Training of front line staff including training on soft skills to be given priority.

3.2   Appoint a Training Manager.

3.3   Create a Training Cell with HR and Capacity building professionals.

3.4   Developing Cadre Training Plans (CTP) by Ministry and its Attached/Subordinate Offices based on competencies required and training needs for cadres under Ministry or its attached/subordinate offices.

3.5   Link training and development of competencies to career progression.

3.6   To conduct Induction Training for new entrants and to upload Induction Material on website.

3.7   To make immediate superiors responsible and accountable for training.

3.8   Incorporate a provision for training in any new scheme to ensure that suitable training is imparted for its proper implementation and sustainability.

3.9   Prepare Annual Training Plan for all cadres under its control.

3.10   Allocate funds for training (2.5% of salary budget).

3.11   Organize on the Job and In-house training.

3.12   To incorporate separate section on "Training and Capacity Building" in the Annual Report of the Ministry.

4.   Accordingly, **Annual Training Calendar 2017-18 was prepared**. Action taken as per the Annual Training Calendar 2017-18 is as under:-

4.1   Circular issued to make superior officers responsible and accountable for relieving the officers/ officials nominated for different training courses.

3

4.2 08 (eight) Officers of this Ministry attended DFFT Training Programmes at different International Centres i.e. Australia & New Zealand School of Government-Melbourne, University of California, LSE Summer School-London, IDS-Sussex etc.

4.3 15 (fifteen) officials/ officers from this Ministry nominated by DOPT attended Mandatory Training Programmes at Institute of Secretariat Training and Management (ISTM)

4.4 03 (Three) officers from this Ministry were nominated for MCTP Programs at LBSNAA and IIM Banglore.

4.5 04 (four) officers were nominated for "International Training Programme on Budgeting, Accounting and Financial Management" at NIFM, Faridabad.

4.6 04 (four) Officers were nominated by this Ministry for various other in-service training programme at TISS-Mumbai, KDI-South Korea, CAFRAL-Mumbai & Canberra-Australia.

4.7 DARPG or NIC and IT Cell of this Ministry conducted various trainings in e-Office for better understanding and 100% implementation of e-Office in Ministries which was attended by officers at various levels.

4.8 Circulars for trainings/workshops, both domestic and foreign, received in the Ministry are being circulated. Prominent amongst these are circulars from Indian Institute of Public Administartion, Lal Bahadur Shastri National Academy of Administration, V.V.Giri National Labour Institute, National Institute of Financial Management, etc besides training circulars of Department of Personnel and Training and ISTM.

5.   Annual Training Calendar 2018-19 of MOHUA:

5.1   Action Plan for implementing Annual Training Calendar 2018-19 is as under:-

5.1.1   Deputy Secretary(Administration) has been nominated nodal Training Manager for Ministry (Sectt).

5.1.2   All training circulars relating to domestic/ foreign training programmes being organized by various training institutes as received in the Ministry will be dealt and nominations received from officers working in this Ministry or in attached/subordinate offices of this Ministry will be forwarded to DoP&T/concerned Nodal Agency for further necessary action.

5.1.3   Since the service records of staff posted in Attached/ Subordinate offices are maintained by the concerned organizations themselves, the training plan for staff belonging to CSS, CSSS, CSCS cadres as well as the subordinate cadres of respective offices will be prepared by Attached/ Subordinate offices based on their own requirements.

5.1.4   Mandatory Training for CSS, CSSS and CSCS is being arranged by DoP&T/ISTM. It will be ensured that the staff nominated by DoP&T/ISTM is relieved by respective Wing Heads/HODs whenever they are nominated. List of Mandatory Training Programmes that are conducted by ISTM is placed below at **Annexure-I**.

5.1.5   List of courses (other than mandatory) to be organised by ISTM during 2018-19 is at **Annexure-II**. Administration Division will ensure adequate participation in relevant courses being

organised by ISTM on different subjects. Wing Heads/ Divisional Heads will be requested to nominate suitable officials from their Divisions for those courses.

5.1.6   During 2018-19, it is proposed to organize in-house training courses on varied subjects related to Office Procedure, Service Rules, RTI, etc as per **Annexure-III** .

5.1.7   Circulars for "Trainers Development Programmes" organized by DoPT will also be circulated in this Ministry for nominations during 2018-19. The list of courses is at **Annexure-IV**

5.1.8   Besides, this Ministry will also nominate Officers/Officials for various Training Programs of National Productivity Council (NPC) of the Mo Commerce & Industry and also to other such Training Programs of reputed and recognized institutes, as and when nominations will be invited from this Ministry.

5.1.9   During the Annual Training Calendar 2017-18, induction material was prepared by Coord. Division. The same will be get updated and placed on the website. It will also be provided to new entrants.

5.1.10   Separate chapter on training and capacity building has been included in the Annual Report of the Ministry highlighting the training activities of the Ministry.

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Mandatory Training Courses

S. No.	Code	Course Title	Level of Participants
1.	CSS-A	Level 'A'	SSAs of CSS with 7 years' of service
2.	CSS-B	Level 'B'	ASOs with 6 years' of service
3.	CSS-D	Level 'D'	Section Officers with 6 years' of service
4.	CSS-E	Level 'E'	Under Secretaries with 4 years' of service
5.	CSS-F	Level 'F'	Dy. Secretaries with 4 years' of service
6.	ADR (F)	Foundational Training Course for ASOs	Direct Recruit ASOs
7.	SDR (F)	Foundational Training Courses for Steno Gr. D	Steno Gr. D, Direct Recruit
8.	CSSS-1	Level I	Stenographers' Grade 'D' with 7 years' service
9.	CSSS-2	Level II	Personal Assistants of CSSS with 3 years' service
10.	CSSS-3	Level III	Private Secretaries of CSSS with 4 years' service
11.	CSSS-4	Level IV	PPS with 4 years' service
12.	CSS-5	Level-V	Sr. PPS with 4 years' of service

MDP (Management Development Programmes)

1	OCD	Orientation Course for Dy. Secretaries/Directors	Deputy Secretaries/Directors Joining Central Secretariat	25 Jun,18 To 27 Jun,18 29 Oct,18 To 31 Oct,18
2	ER	Establishment Rules	Section Officers/Assistant Section Officers or equivalent	21 May,18 To 25 May,18 11 Mar,19 To 15 Mar,19
3	RIS	Reservation in Services for SC/ST/OBC	Section Officers/Assistant Section Officers or equivalent	17 Sep,18 To 20 Sep,18
4	AV1	Administrative Vigilance:Role of IO/PO	Under Secretaries / Section Officers / Assistant Section Officers or equivalent	06 Aug,18 To 10 Aug,18
5	AV3	Administrative Vigilance- Disciplinary Procedures	Assistant Section Officers and above or equivalent	18 Mar,19 To 29 Mar,19
6	HCAT	Handling of CAT Cases	Section Officers/Assistant Section Officers or equivalent	23 Jul,18 To 25 Jul,18 *REVISED-DATE* 07 Jan,19 To 09 Jan,19
7	WND	Workshop on Noting & Drafting	Assistant Section Officers / Section Officers or equivalent	01 Aug,18 To 03 Aug,18 03 Oct,18 To 05 Oct,18 25 Mar,19 To 27 Mar,19
8	WPCN-1	Workshop on Preparing Cabinet Notes-1	Deputy Secretaries and Directors	28 Sep,18 21 Dec,18 22 Mar,19
9	WPCN-2	Workshop on Preparing Cabinet Notes-2	Under Secretaries & Section Officers	01 Jun,18 31 Aug,18 14 Dec,18 01 Feb,19
10	BMS	Basic Management Services	Senior/Junior Analysts/Section Officers/Assistant Section	08 Oct,18 To 30 Nov,18

			Officer/Technical Assistant/Research Analysts or equivalent	
11	AMS	Advanced Management Services	Group A & B Officers undergone BMS course	10 Dec,18 To 28 Dec,18
12	KM	Knowledge Management	Group A & B Officers	03 Dec,18 To 05 Dec,18
13	GG	Good Governance	Group A & B Officers	23 Apr,18 To 27 Apr,18
14	HRM	Human Resource Management	Group A & B Officers	28 Jan,19 To 29 Jan,19
15	WLO(SC/ST)	Workshop for Liaison Officers of SC/ST	Liaison Officers for SC/ST	16 Aug,18 To 17 Aug,18 28 Jan,19 To 29 Jan,19
16	WCCSDA	Workshop on Citizen Centric & Service Delivery Approach	Group A & B Officers	03 Oct,18 To 05 Oct,18 11 Feb,19 To 13 Feb,19
17	WEO	Workshop on e-Office	Group A & B Officers	24 Sep,18 To 25 Sep,18 15 Nov,18 To 16 Nov,18 21 Jan,19 To 22 Jan,19
18	BDA	Big Data Analytics in Government	All Gazetted Officers	18 Jun,18 To 20 Jun,18 17 Dec,18 To 19 Dec,18
19	OTP-PV	Orientation Training Programme on Preventive Vigilance	Group A & B Officers	02 Nov,18 08 Mar,19
20	OTP-DDM	Orientation Training Programme on on Drafting in Disciplinary Matters	Group A & B Officers	14 Jun,18 To 15 Jun,18 17 Jan,19 To 18 Jan,19
21	BDA(Adv)	Big Data Analytics (Advanced) in Government	All Gazetted Officers	18 Jul,18 To 20 Jul,18

FMP (Financial Management Programmes)				
22	C&A	Cash & Accounts	Assistant Section Officers or Senior Secretariat	09 Jul,18 To 07 Sep,18 10 Sep,18 To 09 Nov,18 19 Nov,18 To 18 Jan,19

			Assistants or equivalent with 5 years service	
23	PRB1	Programme on Pensions & other Retirement Benefits	Under Secretaries / Section Officers & equivalent	16 Apr,18 To 20 Apr,18
24	PRB2	Programmes on Pension & Other Retirement Benefits	Assistant Section Officers or equivalent	10 Dec,18 To 14 Dec,18
25	WPF	Workshop on Pay Fixation	Section Officers/Assistant Section Officers or equivalent	28 Jan,19 To 30 Jan,19
26	PMG1	Purchase Management in Government	Section Officers/Assistant Section Officers or equivalent	10 Dec,18 To 12 Dec,18
27	WOB	Workshop on Outcome Budget	Section Officers/Assistant Section Officers or equivalent	12 Jul,18 To 13 Jul,18
28	WAFS	Workshop on Analysis of Financial Statements	Group A Officers	22 Oct,18 To 23 Oct,18
29	WPFA	Workshop on Project Formulation and Appraisal	Group A Officers	29 Oct,18 To 30 Oct,18
30	WPPP	Workshop on Public Private Partnership	Group A Officers	02 Aug,18 To 03 Aug,18 18 Mar,19 To 19 Mar,19
31	WFB	Workshop on Formulation of Budget	Section Officers/Assistant Section Officers or equivalent	Postponed Next Date yet to be announced

32	WITAX	Workshop on Income Tax	Assistant Section Officers and DDOs or equivalent	26 Jul,18 To 27 Jul,18
33	WIFO	Workshop for Internal Finance Officers	Internal Finance Officers	06 Dec,18 To 07 Dec,18
34	WEP	Workshop on e-Procurement	Group A & B Officers	27 Sep,18 To 28 Sep,18 21 Mar,19 To 22 Mar,19
35	WFM	Workshop on Financial Management in Government	DDO / HOO, Group A & B Officers	06 Aug,18 To 10 Aug,18 04 Feb,19 To 08 Feb,19
36	WPP-GFR	Workshop on Public Procurement under GFR-2017	Group A & B Officers	16 May,18 To 18 May,18 *REVISED-DATE* 17 Sep,18 To 19 Sep,18 02 Jan,19 To 04 Jan,19 20 Feb,19 To 22 Feb,19
37	WGST	Workshop on Goods and Services Tax	Group A & B Officers	03 May,18 To 04 May,18 28 Jun,18 To 29 Jun,18 23 Aug,18 To 24 Aug,18 08 Nov,18 To 09 Nov,18 28 Jan,19 To 29 Jan,19
38	SWFM	Workshop on Financial Management in PSUs	Specially for PSUs and Autonomous Organizations	04 Jun,18 To 08 Jun,18 18 Feb,19 To 22 Feb,19
39	OTP-RGO	Orientation Training Programme for the retiring Government officials	Retiring Government Officials - Gazetted & Non Gazetted Officers	23 Jul,18 To 24 Jul,18 *REVISED-DATE* 29 Oct,18 To 30 Oct,18 11 Mar,19 To 12 Mar,19
40	OTP-GFR	Orientation Training Programme on GFRs 2017	Group A & B Officers	04 Oct,18 To 05 Oct,18 *REVISED-DATE* 04 Oct,18 To 05 Oct,18 03 Dec,18 To 04 Dec,18 14 Jan,19 To 15 Jan,19

11

RTI (Right To Information - Capacity Building Programmes)				
41	RM-RTI	Record Management - Right to Information	Section Officers/Record Officers/Assistant Section Officers or equivalent	06 Aug,18 To 08 Aug,18
42	RTI PIO	Right to Information Public Information Officers	Public Information Officers/Central Public Information Officers	07 May,18 To 09 May,18 *REVISED-DATE* 11 Jun,18 To 13 Jun,18 *REVISED-DATE* 13 Mar,19 To 15 Mar,19 *REVISED-DATE*
43	RTI-AA	Right to Information Appellate Authority	Officers designated as Appellate Authority	16 Nov,18 25 Mar,19
54	RTI TDP	Right to Information Trainers Development Programme	Potential Trainers for Right to Information	04 Jun,18 To 08 Jun,18 *REVISED-DATE* 26 Nov,18 To 30 Nov,18
45	S-RTI	Seminar on Right to Information	Section Officers & above	25 Mar,19 To be started
BT (Behavioural Techniques)				
46	SM	Stress Management	Section Officers & above	04 Sep,18 To 07 Sep,18
47	OBG	Organisational Behaviour in Government	Group A & B Officers	02 Jul,18 To 06 Jul,18
48	EVPG	Ethics & Value in Public Governance	Group A & B Officers	14 Jan,19 To 16 Jan,19
49	GS	Gender Sensitization	Under Secretaries / Section Officers /Assistant Section	24 Sep,18 To 28 Sep,18

			Officers or equivalent	
50	WEI	Workshop on Emotional Intelligence	Group A & B Officers	01 Aug,18 To 03 Aug,18
51	WTBL	Workshop on Team Building and Leadership	Group A & B Officers	21 Jan,19 To 23 Jan,19
52	WCS	Workshop on Communication Skills	Group A & B Officers	07 Jan,19 To 08 Jan,19
53	IPE	Inter Personal Effectiveness for Group A & B Officers	Group A & B Officers	10 Jan,19 To 11 Jan,19
64	WSHWP	Workshop on Sexual Harassment at Work Place	Group A & B Officers	11 Jun,18 To 12 Jun,18 17 Sep,18 To 18 Sep,18 14 Nov,18 To 15 Nov,18
55	WGB	Workshop on Gender Budgeting	Group A & B Officers	25 Jul,18 To 27 Jul,18 17 Sep,18 To 19 Sep,18 *REVISED-DATE*
56	SBA	Swachh Bharat Abhiyan	Officials of Ministries / Departments and Attached & Subordinate offices	07 May,18 22 Jun,18 30 Jul,18 *REVISED-DATE* 09 Nov,18 15 Mar,19
CC (Computer Courses)				
57	MS-PP	MS-Power Point	Officers & Staff	28 May,18 To 30 May,18 *REVISED-DATE* 17 Dec,18 To 19 Dec,18
58	MS-OS	MS-Office Suite	Officers & Staff	09 Apr,18 To 13 Apr,18
59	MS-W	MS-Word	Officers & Staff	28 Jan,19 To 30 Jan,19
60	MS-Ex	MS-Excel	Officers & Staff	26 Sep,18 To 28 Sep,18

61	MS-Ac	MS Access	Officers & Staff	14 Jan,19 To 16 Jan,19
62	MS-ExAdv	MS-Excel (Advanced)	Officers & Staff	18 Mar,19 To 20 Mar,19

CC (Computer Courses)				
63	MS-PP	MS-Power Point	Officers & Staff	28 May,18 To 30 May,18 *REVISED-DATE* 17 Dec,18 To 19 Dec,18
64	MS-OS	MS-Office Suite	Officers & Staff	09 Apr,18 To 13 Apr,18
65	MS-W	MS-Word	Officers & Staff	28 Jan,19 To 30 Jan,19
66	MS-Ex	MS-Excel	Officers & Staff	26 Sep,18 To 28 Sep,18
67	MS-Ac	MS Access	Officers & Staff	14 Jan,19 To 16 Jan,19
68	MS-ExAdv	MS-Excel (Advanced)	Officers & Staff	18 Mar,19 To 20 Mar,19

SCTP (State Category Training Programme)				
69	SCTP-OP	Three-day Training Programme on Office Procedure	Divyang Employees of Central & State Governments under SCTP	04 Jun,18 To 06 Jun,18
70	SCTP-ER	Three-day Training Programme on Establishment Rules	Divyang Employees of Central & State Governments under SCTP	09 Jul,18 To 11 Jul,18
71	SCTP-CA	Three-day Training Programme on Computer Applications (MS-Word, Excel, Power Point, etc.)	Divyang Employees of Central & State Governments under SCTP	03 Dec,18 To 05 Dec,18
72	SCTP-FM	Three-day Training Programme on Financial Management	Divyang Employees of Central & State Governments under SCTP	04 Mar,19 To 06 Mar,19

73	SCTP-MI	Three-day Training Programme on Sensitization of Government functionaries on issues relating to Minorities	Divyang Employees of Central & State Governments under SCTP	27 Aug,18 To 29 Aug,18 16 Jan,19 To 18 Jan,19

Tentative Schedule & Courses for In-house Training in MoHUA:

Sl.No.	Topics for In-house training	Tentative period*
1.	Conduct Rules	June 2018
2.	Right to Information	August, 2018
3.	Stress Management	Oct. 2018
4.	Cyber Security and eOffice Training Programmes	As per schedule of NIC/IT Cell
5.	Communication Skills	December,2018
6.	Induction Training to new entrants	On joining
7.	Workshops on Official Language	Every Quarter through Dir.(OL)
8.	Noting & Drafting	Feb.2019

Ministry of Housing & Urban Affairs

S.No	Title	Level	Duration	From Date	To Date	Institute	City
1.	National Training Policy (NTP)	National Level	2-Days	05/04/2018	06/04/2018	ISTM	New Delhi
2.	Facilitation	National Level	3-Days	09/04/2018	11/04/2018	YASDA	Pune
3.	Introduction to SAT Courses	National Level	3-Days	19/04/2018	21/04/2018	YASDA	Pune
4.	ELT	National Level	1-Week	23/04/2018	27/04/2018	MCRHRD	Hyderabad
5.	DTS	National Level	1-Week	07/05/2018	11/05/2018	YASDA	Pune
6.	DTS	National Level	1-Week	14/05/2018	18/05/2018	UPAAM	Lucknow
7.	DTS	National Level	1-Week	15/05/2018	19/05/2018	SIPARD	Agartala
8.	DTS	National Level	1-Week	15/05/2018	19/05/2018	MCRHRD	Hyderabad
9.	DTS	National Level	1-Week	20/05/2018	24/05/2018	APHRDI	Guntur
10.	DOT	National Level	1-Week	21/05/2018	25/05/2018	SIPARD	Agartala
11.	MOT	National Level	1-Week	21/05/2018	25/05/2018	YASDA	Pune
12.	ELT	National Level	1-Week	21/05/2018	25/05/2018	ATIC	Kolkata
13.	Mentoring	National Level	3-Days	21/05/2018	23/05/2018	HIPA	Gurgaon
14.	MOT	National Level	1-Week	28/05/2018	01/06/2018	ISTM	New Delhi

15.	EOT	National Level	1-Week	04/06/2018	08/06/2018	UAoA	Nainital
16.	DTS	National Level	1-Week	04/06/2018	08/06/2018	YASDA	Pune
17.	National Training Policy (NTP)	National Level	2-Days	04/06/2018	05/06/2018	ISTM	New Delhi
18.	DTS	National Level	1-Week	04/06/2018	08/06/2018	AASC	Guwahati
19.	DOT	National Level	1-Week	11/06/2018	15/06/2018	AASC	Guwahati
20.	DTS	National Level	1-Week	11/06/2018	15/06/2018	ATIM	Mysore
21.	MOT	National Level	1-Week	11/06/2018	15/06/2018	UPAAM	Lucknow
22.	Mentoring	National Level	3-Days	11/06/2018	13/06/2018	SIPARD	Agartala
23.	TNA	National Level	2-Weeks	18/06/2018	23/06/2018	YASDA	Pune
24.	DOT	National Level	1-Week	18/06/2018	22/06/2018	ATIM	Mysore
25.	DTS	National Level	1-Week	18/06/2018	22/06/2018	ATIC	Kolkata
26.	MOT	State Level	1-Week	19/06/2018	23/06/2018	MCRHRD	Hyderabad
27.	DOT	National Level	1-Week	25/06/2018	29/06/2018	ATIC	Kolkata
28.	TNA	National Level	2-Weeks	25/06/2018	06/07/2018	UAoA	Nainital
29.	National Training Policy (NTP)	National Level	2-Days	06/07/2018	07/07/2018	SIPARD	Agartala

30.	DOT	National Level	1-Week	09/07/2018	13/07/2018	YASDA	Pune
31.	DOT	National Level	1-Week	16/07/2018	20/07/2018	APHRDI	Guntur
32.	TNA	National Level	2-Weeks	16/07/2018	21/07/2018	AASC	Guwahati
33.	EOT	National Level	1-Week	16/07/2018	20/07/2018	ATIM	Mysore
34.	DTS	National Level	1-Week	17/07/2018	21/07/2018	IMG	Thiruvananthapuram
35.	TNA	National Level	2-Weeks	18/07/2018	28/07/2018	IMG	Thiruvananthapuram
36.	Mentoring	National Level	3-Days	23/07/2018	25/07/2018	YASDA	Pune
37.	DTS	State Level	1-Week	23/07/2018	27/07/2018	MGSIPA	Chandigarh
38.	MOT	National Level	1-Week	23/07/2018	27/07/2018	ATIC	Kolkata
39.	DOT	National Level	1-Week	24/07/2018	28/07/2018	MCRHRD	Hyderabad
40.	MOT	National Level	3-Days	25/07/2018	27/07/2018	SKIPA	Ranchi
41.	EOT	National Level	1-Week	30/07/2018	03/08/2018	YASDA	Pune
42.	Introduction to SAT Courses	National Level	3-Days	01/08/2018	03/08/2018	NATRSS	New Delhi
43.	MOT	National Level	1-Week	06/08/2018	10/08/2018	CAA	Raipur
44.	Mentoring	National Level	3-Days	06/08/2018	08/08/2018	ISTM	New Delhi

45.	Mentoring	National Level	3-Days	07/08/2018	09/08/2018	IMG	Thiruvananthapuram
46.	Mentoring	National Level	3-Days	08/08/2018	10/08/2018	ATIC	Kolkata
47.	MT Development on DTS	National Level	4-Weeks	20/08/2018	14/09/2018	ISTM	New Delhi
48.	MT Development on DoT	National Level	4-Weeks	27/08/2018	20/09/2018	ISTM	New Delhi
49.	DTS	National Level	1-Week	27/08/2018	31/08/2018	NATRSS	New Delhi
50.	Facilitation	National Level	3-Days	27/08/2018	29/08/2018	ATIC	Kolkata
51.	EOT	National Level	1-Week	27/08/2018	31/08/2018	SIPARD	Agartala
52.	DOT	National Level	1-Week	27/08/2018	31/08/2018	YASDA	Pune
53.	EOT	National Level	1-Week	10/09/2018	14/09/2018	NATRSS	New Delhi
54.	RT Development on TNA	National Level	2-Weeks	17/09/2018	19/09/2018	HIPA	Gurgaon
55.	Mentoring	National Level	3-Days	19/09/2018	21/09/2018	MGSIPA	Chandigarh
56.	EOT	National Level	1-Week	24/09/2018	28/09/2018	ATIM	Mysore
57.	RT Development on Mentoring	National Level	6-Days	24/09/2018	29/09/2018	MCRHRD	Hyderabad
58.	MT Development on Facilitation	National Level	11-Days	24/09/2018	29/09/2018	AASC	Guwahati
59.	EOT	National Level	1-Week	24/09/2018	28/09/2018	ATIC	Kolkata

60.	ELT	National Level	1-Week	24/09/2018	28/09/2018	RCVPNAA	Bhopal
61.	MOT	National Level	1-Week	24/09/2018	28/09/2018	YASDA	Pune
62.	Introduction to SAT Courses	National Level	3-Days	24/09/2018	26/09/2018	CAA	Raipur
63.	Mentoring	National Level	3-Days	15/10/2018	17/10/2018	UAoA	Nainital
64.	Introduction to SAT Courses	National Level	3-Days	22/10/2018	24/10/2018	YASDA	Pune
65.	TNA	National Level	2-Weeks	22/10/2018	03/11/2018	CAA	Raipur
66.	RT Development on Facilitation	National Level	6-Days	22/10/2018	27/10/2018	MCRHRD	Hyderabad
67.	ELT	National Level	1-Week	23/10/2018	27/10/2018	IMG	Thiruvananthapuram
68.	TNA	National Level	2-Weeks	12/11/2018	17/11/2018	MCRHRD	Hyderabad
69.	DTS	National Level	1-Week	12/11/2018	16/11/2018	UPAAM	Lucknow
70.	ELT	National Level	1-Week	13/11/2018	17/11/2018	SIPARD	Agartala
71.	Facilitation	National Level	3-Days	14/11/2018	16/11/2018	NATRSS	New Delhi
72.	Mentoring	National Level	3-Days	19/11/2018	21/11/2018	YASDA	Pune
73.	DTS	National Level	1-Week	26/11/2018	30/11/2018	RIPA	Jaipur
74.	DTS	State Level	1-Week	26/11/2018	30/11/2018	MGSIPA	Chandigarh

75.	EOT	National Level	1-Week	26/11/2018	30/11/2018	APHRDI	Guntur
76.	DTS	National Level	1-Week	26/11/2018	30/11/2018	ATIC	Kolkata
77.	RT Development on DTS	National Level	3-Weeks	26/11/2018	14/12/2018	AASC	Guwahati
78.	Mentoring	National Level	3-Days	27/11/2018	29/11/2018	MCRHRD	Hyderabad
79.	DOT	National Level	1-Week	03/12/2018	07/12/2018	ATIC	Kolkata
80.	ELT	National Level	1-Week	03/12/2018	07/12/2018	NATRSS	New Delhi
81.	Facilitation	National Level	3-Days	03/12/2018	05/12/2018	YASDA	Pune
82.	TNA	National Level	2-Weeks	10/12/2018	21/12/2018	UAoA	Nainital
83.	DTS	State Level	1-Week	10/12/2018	14/12/2018	GIRDA	Panaji
84.	EOT	National Level	1-Week	10/12/2018	14/12/2018	SKIPA	Ranchi
85.	DOT	National Level	1-Week	10/12/2018	14/12/2018	RIPA	Jaipur
86.	MOT	National Level	1-Week	10/12/2018	14/12/2018	UPAAM	Lucknow
87.	RT Development on ELT	National Level	2-Weeks	10/12/2018	21/12/2018	ATIC	Kolkata
88.	DTS	National Level	1-Week	10/12/2018	14/12/2018	ATIM	Mysore
89.	EOT	National Level	1-Week	10/12/2018	14/12/2018	IMPA	Jammu Thawi

90.	DOT	State Level	1-Week	11/12/2018	15/12/2018	MCRHRD	Hyderabad
91.	DOT	National Level	1-Week	17/12/2018	21/12/2018	ATIM	Mysore
92.	EOT	National Level	1-Week	17/12/2018	21/12/2018	YASDA	Pune
93.	Mentoring	National Level	3-Days	19/12/2018	21/12/2018	NATRSS	New Delhi
94.	DTS	State Level	1-Week	24/12/2018	29/12/2018	RCVPNAA	Bhopal
95.	Introduction to SAT Courses	National Level	3-Days	27/12/2018	29/12/2018	YASDA	Pune
96.	TNA	National Level	2-Weeks	07/01/2019	12/01/2019	YASDA	Pune
97.	DOT	National Level	1-Week	07/01/2019	11/01/2019	IMG	Thiruvananthapuram
98.	TNA	National Level	2-Weeks	14/01/2019	19/01/2019	ATIC	Kolkata
99.	TNA	National Level	2-Weeks	14/01/2019	24/01/2019	IMG	Thiruvananthapuram
100.	MOT	National Level	1-Week	28/01/2019	01/02/2019	YASDA	Pune
101.	DOT	State Level	1-Week	04/02/2019	08/02/2019	RCVPNAA	Bhopal
102.	RT Development on DoT	National Level	3-Weeks	04/02/2019	22/02/2019	AASC	Guwahati
103.	Mentoring	National Level	3-Days	10/02/2019	12/02/2019	SIPARD	Agartala
104.	TNA	National Level	2-Weeks	11/02/2019	23/02/2019	APHRDI	Guntur

105.	DTS	National Level	1-Week	11/02/2019	15/02/2019	YASDA	Pune
106.	DTS	State Level	1-Week	18/02/2019	22/02/2019	UAoA	Nainital
107.	DTS	National Level	1-Week	18/02/2019	22/02/2019	ISTM	New Delhi
108.	ELT	National Level	1-Week	18/02/2019	22/02/2019	ATIC	Kolkata
109.	DOT	National Level	1-Week	25/02/2019	01/03/2019	ISTM	New Delhi
110.	Mentoring	National Level	3-Days	25/02/2019	27/02/2019	YASDA	Pune
111.	DOT	State Level	1-Week	04/03/2019	08/03/2019	UAoA	Nainital
112.	DOT	National Level	1-Week	04/03/2019	08/03/2019	YASDA	Pune
113.	DOT	State Level	1-Week	04/03/2019	08/03/2019	MGSIPA	Chandigarh
114.	MOT	State Level	1-Week	11/03/2019	15/03/2019	RCVPNAA	Bhopal
115.	EOT	National Level	1-Week	18/03/2019	22/03/2019	YASDA	Pune